

El Dorado Community School Bylaws 03/2011

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42 **ARTICLE I: NAME**

43

44 The name of this organization is the El Dorado Parents and Teacher Association
45 (PTA/PTSA), Santa Fe, New Mexico. It is a local PTA/PTSA organized under the
46 authority of New Mexico Congress of Parents and Teachers, a branch of the
47 National Congress of Parents and Teachers (the National PTA).

48

49

50 ****ARTICLE II: PURPOSES¹**

51

52 **Section 1.** The Purposes of the El Dorado PTA, in common with those of the
53 National PTA and the New Mexico PTA, are:

54

- 55 a. To promote the welfare of children and youth in home, school, community,
56 and place of worship
- 57 b. To raise the standards of home life
- 58 c. To secure adequate laws for the care and protection of children and youth
- 59 d. To bring into closer relation the home and the school, that parents and
60 teachers may cooperate intelligently in the education of children and
61 youth
- 62 e. To develop between educators and the general public such united efforts
63 as will secure for all children and youth the highest advantages in physical,
64 mental, social, and spiritual education

65

66 **Section 2.** The Purposes of the National PTA, the New Mexico PTA, and the El
67 Dorado PTA are promoted through an educational program directed toward
68 parents, teachers, and the general public; are developed through conferences,
69 committees, projects, and programs; and are governed and qualified by the basic
70 policies set forth in Article III.

71

72 **Section 3.** The organization is organized exclusively for the charitable, scientific,
73 literary, or educational purposes within the meaning of Section 501(c)(3) of the
74 Internal Revenue Code or corresponding section of any future federal tax code
75 (hereinafter "Internal Revenue Code").

76

77 ****ARTICLE III: BASIC POLICIES**

78

79 The following are basic policies of the El Dorado PTA, in common with those of the
80 National PTA and the New Mexico PTA:

81

- 82 a. The organization shall be noncommercial, nonsectarian, and nonpartisan.
- 83 b. The organization or members in their official capacities shall not endorse a
84 commercial entity or engage in activities not related to promoting the
85 Objects of the organization.

86

87** Key to double stars: Each PTA shall include in its bylaws those provisions marked with a double star.

88# State PTAs may require that certain provisions be included in local PTA bylaws. Such requirements should be
89 designated by the number symbol (#).

- 90 c. The organization or members in their official capacities shall not, directly
91 or indirectly, participate or intervene (in any way, including the publishing
92 or distributing of statements) in any political campaign on behalf of, or in
93 opposition to, any candidate for public office; or devote more than an
94 insubstantial part of its activities to attempting to influence legislation by
95 propaganda or otherwise.
96
- 97 d. The organization shall work with the schools to provide quality education
98 for all children and youth and shall seek to participate in the decision-
99 making process establishing school policy, recognizing that the legal
100 responsibility to make decisions has been delegated by the people to
101 boards of education, state education authorities, and local education
102 authorities.
103
- 104 e. The organization shall not enter into membership with other organizations
105 except such international or national organizations as may be approved by
106 the National PTA Board of Directors. The New Mexico PTA or any of its
107 divisions may cooperate with other organizations and agencies concerned
108 with child welfare, but PTA/PTSA representatives shall make no
109 commitments that bind the group they represent.
110
- 111 f. No part of the net earnings of the organization shall inure to the benefit of,
112 or be distributable to its members, directors, trustees, officers, or other
113 private individuals except that the organization shall be authorized and
114 empowered to pay reasonable compensation for services rendered and to
115 make payments and distributions in furtherance of the purposes set forth
116 in Article II hereof.
117
- 118 g. Notwithstanding any other provision of these articles, the organization
119 shall not carry on any other activities not permitted to be carried on (i) by
120 an organization exempt from federal income tax under Section 501(c)(3) of
121 the Internal Revenue Code or (ii) by an organization, contributions to which
122 are deductible under Section 170(c)(2) of the Internal Revenue Code.
123
- 124 h. Upon the dissolution of the organization, after paying or adequately
125 providing for the debts and obligations of the organization, the remaining
126 assets shall be distributed to one or more nonprofit funds, foundations, or
127 organizations that have established their tax-exempt status under Section
128 501(c)(3) of the Internal Revenue Code.
129
130

131 **ARTICLE IV: RELATIONSHIP WITH NATIONAL PTA AND NEW MEXICO PTA**

132
133 **#Section 1.** This local PTA shall be organized and chartered under the authority
134 of the New Mexico PTA in the area in which this local PTA functions, in conformity
135 with such rules and regulations, not in conflict with the National PTA Bylaws, as
136 the New Mexico PTA may in its bylaws prescribe. The New Mexico PTA shall issue
137 to this local PTA an appropriate charter evidencing the due organization and good
138 standing of this local PTA.
139

140**#Section 2.** To be considered a unit in good standing of the New Mexico PTA,
141each local PTA shall do the following:

- 142 a. Adhere to the Objects and basic policies of the PTA;
- 143 b. Hold at least 3 general meetings per year. The purpose of these meetings
144 shall include the following:
 - 145 1. Approval of the budget at a fall general meeting;
 - 146 2. Electing the nominating committee at a winter general meeting;
 - 147 3. Electing officers at a spring general meeting;
- 148 c. Submit bylaws to the New Mexico PTA at the time of organization of the
149 local unit and every three years thereafter for approval, or when requested
150 by the Bylaws Committee;
- 151 d. Maintain a minimum of ten members annually (schools with an enrollment
152 of less than 100 may request an exemption);
- 153 e. Remit the state and national portions of the dues to the New Mexico PTA as
154 provided in Article V. hereof;
- 155 f. Submit a list of members with the state and national dues;
- 156 g. File an operating budget, immediately upon approval by the unit's
157 members, with the New Mexico PTA within six weeks of the start of the
158 school year;
- 159 h. File a year-end financial statement and proof of audit with the New Mexico
160 PTA within thirty days of the end of the fiscal year;
 - 161 1. No person who was authorized to sign checks during the fiscal year
162 may participate in the audit;
 - 163 2. No person who is related to a person authorized to sign checks during
164 the fiscal year may participate in the audit;
- 165 i. And file a copy of IRS Form 990, if required, with New Mexico PTA upon
166 filing with the IRS.

167
168****Section 3.** This local PTA shall adopt such bylaws for the government of the
169organization as may be approved by the New Mexico PTA. Such bylaws shall

- 170 a. Not be in conflict with the National PTA Bylaws or the bylaws of New
171 Mexico PTA.
- 172 b. Include an article on amendments.
- 173 c. Include a provision establishing a quorum for each type of meeting.
- 174 d. Include a provision establishing how the nominating committee for officers
175 shall be elected.
- 176 e. Include provisions corresponding to the provisions of state bylaws
177 identified by the number symbol (#).
- 178 f. Prohibit proxy voting.

179
180**#Section 4.** Each officer or board member of this local PTA shall be a member
181of this local PTA.

182
183**#Section 5.** A PTA member shall not serve as a voting member of this local
184PTA's board while serving as a paid employee of or under contract to this local
185PTA.

186
187**#Section 6.** This local PTA shall keep such permanent books of account and
188records as shall be sufficient to establish the items of gross income, receipts, and
189disbursements of the organization, including, specifically, the number of its

190members, the dues collected from its members, and the amounts of dues
191remitted to the New Mexico PTA. Such books of account and records shall at all
192reasonable times be open to inspection by an authorized representative of the
193New Mexico PTA or, where directed by the committee on state and national
194relationships, by a duly authorized representative of the National PTA.

195

196**#Section 7.** The charter of this local PTA shall be subject to withdrawal and the
197status of such organization as a local PTA shall be subject to termination, in the
198manner and under the circumstances provided the bylaws of the New Mexico
199PTA.

200

201**#Section 8.** This local PTA is obligated, upon withdrawal of its charter by the
202New Mexico PTA:

- 203 a. To yield up and surrender all of its books and records and all of its assets
204 and property to the New Mexico PTA or to such agency as may be
205 designated by the New Mexico PTA or to another local PTA organized under
206 the authority of the New Mexico PTA;
- 207 b. To cease and desist from the further use of any name that implies or
208 connotes association with the National PTA or the New Mexico PTA or
209 status as a constituent organization of the National PTA; and
- 210 c. To carry out promptly, under the supervision and direction of the New
211 Mexico PTA, all proceedings necessary or desirable for the purpose of
212 dissolving the [local PTA name] PTA.

213

214**#Section 9.** Each constituent organization shall elect only one person to serve in
215any one office. The New Mexico PTA may grant exceptions when bylaws provide
216and circumstances require it. If an exception is requested and granted, only one
217person shall be designated as the official office-holder by the New Mexico and
218National PTA; only one set of materials will be sent to the person so named. If
219more than one person serves, due to an exception by the New Mexico PTA, the
220office holders must understand that one office provides only one vote.

221

222**#Section 10.** A local PTA/PTSA, under the supervision and direction of
223the New Mexico PTA, shall dissolve its affairs in the following manner:

- 224 a. Notice, by certified mail, of the pending dissolution must be given to the
225 New Mexico PTA at least forty-five (45) days before the meeting of the
226 membership is held to discuss and vote on the dissolution issue.
- 227 b. Notice of the meeting of the membership must be mailed to all members
228 and the New Mexico PTA at least thirty (30) days before the meeting. A
229 representative of the New Mexico PTA, designated by the executive
230 committee, must be present. A two-thirds ballot vote of members present
231 and voting, a quorum being present, must carry this intent of dissolution.
232 Dissolution is effective immediately if vote is in the affirmative.
- 233 c. Upon dissolution, the New Mexico PTA must receive:
- 234 1. A certified letter giving details of the vote to dissolve
- 235 2. To yield up and surrender all of its books, records, all of its assets and
236 property to the New Mexico PTA or to such agency as may be designated
237 by the New Mexico PTA or to another local PTA organization under the
238 authority of the New Mexico PTA;

- 239 3. A copy of the final IRS form 990 and the original IRS Employer
240 Identification number (EIN).
241 4. Charter, all New Mexico PTA and National PTA materials, current bylaws
242 and standing rules, and minutes, budget, and all financial books of account
243 and records.
244 d. Disbursement of funds and assets must be approved by a majority vote of
245 members present and voting. All funds and assets must be distributed
246 within two (2) weeks according to Article III, h. No PTA/PTSA money may be
247 used by a new or existing school organization or deposited in school
248 accounts.

251 **Article V: Membership and Dues**

252
253 **Section 1.** Every individual who is a member of this local PTA is, by virtue of
254 that fact, a member of the National PTA and of the New Mexico PTA by which this
255 local PTA is chartered, and is entitled to all the benefits of such membership.

256
257 **Section 2.** Membership in this local PTA shall be made available by this local
258 PTA, without regard to race, color, creed, or national origin.

259
260 **Section 3.** This local PTA shall conduct an annual enrollment of members but
261 may admit individuals to membership at any time.

262
263 **Section 4.** Each member of a local PTA shall pay such annual dues to said
264 organization. The amount of such dues shall include these portions:

- 265 a. The portion payable to the New Mexico PTA, as recommended by the board
266 of directors and approved by a two-thirds majority of the voting body at
267 the New Mexico Annual Convention.
268 b. The portion payable to the National PTA, as recommended by the board of
269 directors and approved by a two-thirds majority of the voting body at the
270 National PTA Annual Convention.

271
272 **Section 5.** The state and national portions of the dues paid by each member of
273 a local PTA shall be set aside by the local PTA and remitted to the New Mexico
274 PTA on or before the 15th of each month.

275
276 **Section 6.** The privilege of making motions, debating and voting in elections
277 shall be limited to members of the association who are present, whose dues are
278 paid and who have been members of the association for at least 15 days.

- 279 a. Membership in a local unit shall be considered to start on the day the
280 unit's membership chairman records receiving payment from the member.
281 b. Membership in the New Mexico PTA shall be considered to start on the day
282 the local unit's membership information is logged in at the State Office.
283 c. Membership in a local unit and in the New Mexico PTA shall expire on June
284 30 of each year.

287 **Article VI: Officers**

288

289 **Section 1.**² The officers of the El Dorado PTA shall be a president, one or more
290 vice presidents,³ a secretary, and a treasurer.

291

292 **Section 2.** Officers shall be elected by ballot in the month of April.

293

294 **Section 3.** The vote shall be conducted by ballot. When there is but one
295 candidate for an office, the ballot for that office may be dispensed with and
296 election held by voice vote. A majority vote shall be required for election.

297

298 **Section 4.** The following provisions shall govern the qualifications and eligibility
299 of individuals to be officers of the El Dorado PTA:

300 **a. Each officer shall be a member of this local PTA .

301 b. No officer may be eligible to serve more than two consecutive terms in the
302 same office, unless no one else is willing or able to serve.

303 c. A person who has served in an office for more than one half of a full term
304 shall be deemed to have served a full term in such office.

305

306 **Section 5.** Officers shall assume their official duties following the close of the
307 fiscal year in which they are elected and shall serve for a term of one year or until
308 a successor takes office.

309

310 **Section 6.** A vacancy occurring in the office of president shall be filled for the
311 remainder of the unexpired term by the first vice president. A vacancy in any
312 office other than president shall be filled by the board of directors.

313

314 **Section 7.** A nominating committee composed of three members shall be
315 elected by this local PTA at a regular general membership meeting at least two
316 months prior to the election of officers.

317 a. The committee shall elect its own chair.

318 b. The nominating committee shall nominate an eligible person for each
319 office to be filled and report its nominees at the regular general
320 membership meeting in April, at which time additional nominations may be
321 made from the floor.

322 c. Only those individuals who are current members of this local PTA and who
323 have signified their consent to serve if elected shall be nominated for, or
324 elected to, such office.

325 d. If a nominating committee cannot be formed, nominations of officers shall
326 be solicited from the general membership at least one month prior to the
327 election of officers.

328

329

330 **ARTICLE VII: DUTIES OF OFFICERS**

331

332 **Section 1.** The president shall:

333 a. preside at all meetings of this local PTA;

334 b. serve as an ex officio member of all committees except the nominating
335 committee;

336 c. coordinate the work of the officers and committees of this local PTA in
337 order that the Objects may be promoted;

- 338 d. perform such other duties as may be provided for by these bylaws,
339 prescribed by the parliamentary authority, or directed by the board of
340 directors or executive committee.

341

342 **Section 2.** The vice president(s) shall:

343

- 344 a. act as aide to the president;
345 b. in their designated order, perform the duties of the president in the
346 president's absence or inability to serve;
347 c. perform such other duties as may be provided for by these bylaws,
348 prescribed by the parliamentary authority, or directed by the president, the
349 board of directors, or the executive committee.

350

351 **Section 3.** The secretary shall:

352

- 353 a. record the minutes of all meetings of the El Dorado PTA;
354 b. distribute minutes to board members prior to the next meeting;
355 c. be prepared to read the records of any previous meetings;
356 d. file all records;
357 e. have a current copy of the bylaws;
358 f. maintain a membership list;
359 g. perform such other duties as may be provided for by these bylaws,
360 prescribed by the parliamentary authority, or directed by the president, the
361 board of directors, or the executive committee.

362

363 **Section 4.** The treasurer shall:

364

- 365 a. have custody of the funds of this local PTA
366 b. maintain a full account of the funds of this local PTA;
367 c. make disbursements as authorized by the president, executive board, or
368 this local PTA in accordance with the budget adopted by this local PTA;
369 d. have checks or vouchers signed by two officers;
370 e. cause to be kept a full and accurate account of the receipts and
371 disbursements in the books belonging to the El Dorado PTA;
372 f. provide a written financial statement to the board of directors at each
373 meeting;
374 g. present an annual report of the financial condition of the organization at
375 the annual meeting in April;
376 h. submit the books annually or upon change of bank account signatories for
377 an audit by an auditing committee selected by the board of directors at the
378 end of the fiscal year. *iv.*
379 i. report the findings of the annual audit to the board of directors and the
380 New Mexico PTA;
381 j. perform such other duties as may be provided for by these bylaws,
382 prescribed by the parliamentary authority, or directed by the president, the
383 board of directors, or the executive committee.

384

385

386 **#ARTICLE VIII: BOARD OF DIRECTORS**

387

388**Section 1.** The affairs of the El Dorado PTA shall be managed by the board of
389directors in the intervals between local unit PTA general membership meetings.

390

391**Section 2.** The members of the board include, but not be limited to:

392 a. elected officers;

393 b. Community Sponsorship Program Committee Chair, Fun Run Committee
394 Chair, Halloween Carnival Committee Chair, Rock The Arts Committee
395 Chair.

396 c. The president may appoint a parliamentarian, subject to approval of the
397 executive committee of this local PTA.

398 **Section 3.** Duties of the board shall be to:

- 399 a. carry out such business as may be referred to it by the membership of the
400 association;
401 b. create special committees;
402 c. present a report at the regular general membership meetings of this local
403 PTA;
404 d. select an auditor or an auditing committee to audit the treasurer’s
405 accounts;
406 1. no one who is authorized to sign checks for fiscal year being audited
407 may be a member of the committee;
408 2. the treasurer may be present at the audit for the purpose of consultation
409 only;
410 e. prepare and submit an annual budget to this local PTA’s general
411 membership for adoption;
412 f. approve payment of routine bills within the limits of the approved budget .
413

414 **Section 4.** If any member of the board of directors shall at any time cease to
415 meet the qualifications or fulfill the duties of the position, that person may be
416 removed from the board by resolution adopted by the board of directors.
417

418 **Section 5.** Regular meetings of the board shall be held with the date and time
419 to be fixed by the board at its first meeting of the year.
420

421 **Section 6.** Special meetings of the board may be called by the president or
422 when requested by 3 members upon 14 days’ written notice to each member of
423 the board.
424

425 **Section 7.** At all meetings of the board, a majority of the members of the board
426 then in office shall constitute a quorum for the transaction of business.
427

428 **Section 8.** Upon the expiration of the term of office or when individuals cease to
429 hold the position that entitles them to be a member of the board, they shall
430 automatically cease to be a member of the board and shall be relieved of all
431 duties and responsibilities incident to such membership. All records, books and
432 other materials pertaining to the position shall be turned over to the president
433 and all funds pertaining to the position shall be returned to the treasurer within
434 fourteen days.
435

436

437 **ARTICLE IX: EXECUTIVE COMMITTEE**

438

439 **Section 1.** There shall be an executive committee of the El Dorado PTA, the
440 members of which shall be:

- 441 a. all elected officers; and
442 b. El Dorado Community School Principal [member *ex officio*]
443

444 **Section 2.** Special meetings of the executive committee may be called by the
445 president or upon written request of 2 members with 14 days’ notice to each
446 member of the executive committee.
447

448**Section 3.** A majority of the executive committee shall constitute a quorum for
449the transaction of business.

450

451**Section 4.** Duties of the executive committee shall be to:

- 452 a. transact business referred to it by the board;
- 453 b. appoint committee chairmen, except for the nominating committee;
- 454 c. approve the work of the committees;
- 455 d. act in emergencies between meetings of the board;
- 456 e. make a report at each board meeting;
- 457 f. prepare an agenda for all meetings

458

459The executive committee shall take no action in conflict with any action taken by
460the board of directors.

461

462

463**ARTICLE X: COMMITTEES**

464

465**Section 1.** Only members of this local PTA shall be eligible to serve in any
466elective or appointive positions.

467

468**Section 2.** The standing committees of this local PTA shall include, but not be
469limited to:

- 470 a. [list, i.e. bylaws, legislative, student enrichment, etc.]

471

472**Section 3.** The board of directors may create such special committees as it may
473deem necessary to promote the Objects of PTA and carry on the work of this local
474PTA.⁴

475

476**Section 4.** The term of office of a committee chairman shall be 2 years or until
477the selection of a successor.

478

479**Section 5.** The chairman of each committee shall present a plan of work to the
480executive committee for approval. No committee work shall be undertaken
481without the consent of the executive committee.

482

483

484**ARTICLE XI: GENERAL MEMBERSHIP MEETINGS**

485

486**Section 1.** Regular meetings of this local PTA shall be held 5 times a year on the
487third Wednesday of September, November, February, March and April. 14 days'
488notice shall be given to the membership of any change of date.

489

490**Section 2.** Special meetings of this local unit PTA may be called by the president
491or by a majority of the board of directors, 14 days' notice having been given.

492

493**Section 3.** The annual meeting shall be held in April.

494

495**Section 4.** Twelve members shall constitute a quorum for the transaction of
496business in any meeting of this local PTA.

497

498

499 **#ARTICLE XII: COUNCIL MEMBERSHIP**

500

501 [This article applies only to those local PTAs holding membership in a council PTA.
502 The following sections **must** correspond to the council PTA bylaws, and are
503 provided as a guideline to local PTAs.]

504

505 **Section 1.** This local PTA shall be represented in meetings of the [name] Council
506 PTA by the president, or appointed alternate, and by [number] delegate(s) or
507 alternate(s).

508

509 a. All representatives to the council PTA must be members of this local PTA.

510 b. Delegates and their alternates shall be chosen by election in [month].

511 c. Delegates to the [name] Council PTA shall serve for a term of [number]
512 year(s).

513

514 **Section 2.** This local PTA shall pay annual dues to the [name] Council PTA as
515 provided in the [name] Council PTA bylaws.

516

517

518 **#ARTICLE XIII: NEW MEXICO PTA CONVENTION**

519

520 [The following sections **must** correspond to the state PTA bylaws, and are
521 provided as a guideline to local PTAs.]

522

523 **Section 1.** This local PTA may be represented at the annual meeting of the New
524 Mexico PTA by the president, or appointed alternate, and by 3 delegate(s) or
525 alternates. [Note: state PTA bylaws provide for an additional delegate for each 25
526 members or major portion thereof.]

527

528 a. All representatives to the New Mexico PTA convention must be members of
529 this local PTA.

530 b. Delegates and their alternates shall be chosen by vote or appointment in
531 the month of April.

532 c. This local unit may send additional non-voting members for educational
533 enrichment opportunities.

534

535

536 **#ARTICLE XIV: FISCAL YEAR**

537

538 The fiscal year of the El Dorado PTA shall begin on July 1 and end on the following
539 June 30.

540

541

542 **** ARTICLE XV: PARLIAMENTARY AUTHORITY**

543

544 The rules contained in the current edition of *Robert's Rules of Order Newly*
545 *Revised* shall govern the El Dorado PTA and in all cases in which they are

546applicable and in which they are not in conflict with these bylaws, the National
547PTA Bylaws, the New Mexico PTA bylaws, or the articles of incorporation.

548

549

550**ARTICLE XVI: AMENDMENTS AND REVISIONS**

551

552**Section 1.** These bylaws may be amended at any regular general membership
553meeting of the El Dorado PTA by a two-thirds vote of those members present and
554voting, a quorum being present, provided that the proposed amendments have
555been approved by New Mexico PTA and notice of the proposed amendments has
556been provided to the membership thirty days prior to the meeting.⁵

557

558**Section 2.** A committee may be appointed by a majority vote at a general
559membership meeting of this local PTA, or by a 2/3 vote of the board of directors
560of this local PTA, to submit a revised set of bylaws.

561

562**Section 3.** Submission of amendments or revised bylaws for approval by the
563New Mexico PTA shall be in accordance with the bylaws or regulations of the New
564Mexico PTA.

565

566* **Section 4.** The adoption of an amendment to any provision of the National
567PTA Bylaws identified by a double star shall serve automatically and without the
568requirement of further action by the El Dorado PTA to amend their corresponding
569bylaws. Local PTAs shall promptly incorporate such amendments in their
570respective bylaws.

571

572** **Section 5.** The adoption of an amendment to any provision of the bylaws of
573the New Mexico PTA identified by a number symbol (#) shall serve automatically
574and without the requirement of further action by El Dorado PTA to amend their
575corresponding bylaws.

576

577

55¹ In 1977 the title of Article II was changed to conform with the District of Columbia corporation laws that govern the
56National PTA. This change was recommended by an attorney and approved by convention delegates. The remainder of the
57article retains the word *Objects* for its historical significance.

58

59² According to parliamentary procedure it is customary that only one person shall be elected to serve in any one office. The
60state PTA may grant exceptions when bylaws provide and circumstances require it. However, if an exception is requested
61and granted, only one person shall be designated as the official contact person for the state and the National PTA; and only
62one set of materials will be sent to the person so named. If more than one person serves, due to exception by the state,
63they must be aware that one office provides only one vote, not multiple votes.

64

65³ Vice Presidents are traditionally designated either by number or responsibility, i.e., first vice president, second vice
66president, membership vice president and legislation vice president.

67

68 iv An audit of the treasurer's accounts is for the protection of the treasurer. It is the only means of assuring
69everyone that the accounts are accurate, and it relieves the treasurer of responsibility except in the case of fraud. The
70auditor's report is adopted by a majority vote. See the current edition of *Robert's Rules of Order Newly Revised*, pages
71467-470.

72

73^{4v} As a special committee is created and appointed for a specific purpose, it automatically goes out of existence when its
74work is done and its final report is received.

75*

76^{5vi} To ensure the inclusion of the required (starred) articles and sections of both the National PTA and the state PTA, local
77PTA bylaws and proposed amendments must be submitted to the state PTA for approval.

78*